



### **Modified Operational Changes:**

Effective immediately we are making the following changes in order to protect our employees, customers vendors and families.

#### **Effective 3/18/2020:**

We are encouraging customers to remain in the parking lot and to call 206-283-5252 for assistance.

- All orders placed will be delivered to your vehicle.
- Service jobs, will-call orders and service pickups will be brought to the parking lot.
- We are available by phone to take orders in advance for delivery or shipments.
- We are continuing our standard delivery by outside sales.
- We are continuing normal outside service.

Outside sales will limit in-person contact to deliveries and consultations, no routine visits or drop-ins. If you currently work with our outside sales staff please call your representative directly for questions and orders.

Finally, we respectfully ask that you follow social distancing guidelines, as well as the health and hygiene recommendations from the CDC while at our facility.

Things are changing daily due to COVID 19 and new measures are being requested or ordered by local and federal governments on a rapid basis. Our goal is to continue serving our customers! By implementing these measures and following guidelines we are hoping more drastic measures can be avoided. Thank you for your patience and continued support.

\*Unless required by Government we will maintain regular working hours:

Monday-Friday

6AM-4:30PM

Sincerely,

The Seattle Pump and Equipment Team

206-283-5252

[sales@seattlepump.com](mailto:sales@seattlepump.com)